the YMCA

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Hamden/North Haven YMCA
CAMP MOUNTAIN LAUREL
Summer Day Camp Parent Guide 2027

A branch of the Central Connecticut Coast YMCA

Hamden/North Haven YMCA ▶ hamdennorthhavenymca.org

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The Central Connecticut Coast YMCA believes that all kids have great potential and deserve the opportunity to discover who they are and what they can achieve. At the YMCA day camp kids and teens can develop skills, self-confidence, new friendships, and a sense of belonging- all while having tons of fun. In order to have fun and thrive, kids of all ages need to feel both physically and emotionally safe. When you drop your child off at the YMCA Camp, you can rest assured that their total well-being will be supported. Safety is always our number one priority! We keep kids healthy and safe while providing enriching experiences.

As a leading non-profit committed to nurturing the potential of youth, the Y has been a leader in providing summer camp for over 130 years. Our experienced and caring staff and volunteers model the positive core Y values of caring, honesty, respect and responsibility that help build character.

OUR MISSION

To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all.

CENTRAL CONNECTICUT COAST YMCA DIVERSITY & INCLUSION STATEMENT

The Central Connecticut Coast YMCA is an inclusive organization open to all. The Y believes that in a diverse world, we are stronger when we are inclusive, when our doors are open to all, and when everyone has an equitable opportunity to learn, grow, and thrive. At the Y, we set the example when we welcome people across all dimensions of diversity. Dimensions include income, faith, ability, age, sexual orientation, gender identity or expression, race, ethnicity, national origin, cultural background, or other unique personal characteristics. Together we stand. For a better us.

DAY CAMP DETAILS: Camp Staff

We pride ourselves on maintaining a well-trained and enthusiastic staff. Our swim instructors are lifeguard certified and where we offer archery, ropes, and climbing walls, our specialists all have certifications in their respective fields. Staff is first aid and CPR certified. In addition, the majority of our staff and all supervisiory staff hold administration of medication certifications to assist with providing medications as needs arise. We carefully screen all staff prior to hire and continually throughout the duration of employment. Character references are called and police/DCF background checks are done. Experience, education and knowledge are considered, as is a persons ability to nurture and respect children. All staff must meet state licensing qualifications and are required to complete external staff development classes each year. The minimum age of staff is 16 years old. Camper to staff ratio varies with age. The Y strives to provide a safe, happy, playful, nurturing, and stable environment.

DAY CAMP DETAILS: Supervision of Children

Our summer camps are all licensed by the Office of Early Childhood, Youth Camp Licensing Bureau. Per licensing regulations, the minimum ratio for day camp groups will follow OEC guidelines for staff to camper ratio each day. These ratios will be maintained over the course of the summer.

DAY CAMP DETAILS: Camper Conduct Policy

The YMCA is a family organization that values personal responsibility, honsty, mutual respect, and nonviolence. Campers are expected to abide by YMCA policies and rules.

DAY CAMP DETAILS: Parental Concerns

If your child is having a problem at camp, we ask that you inform us of the situation as soon as possible so that we may be more effective in providing a solution. Any abrasive behavior by a parent displayed towards any Y staff may result in suspension or cancellation of care. If something is unsatisfactory, please speak with the Camp Director.

DAY CAMP DETAILS: Camper Suspension

Camper's attendance will be terminated if camper engages in vandalism, theft, or physical roughness, uses obscene or threatening language, or acts in an abusive or intimidating manner to other campers or staff. Staff is responsible for enforcing YMCA guidelines. Refunds are not given for suspensions or expulsions.

DAY CAMP DETAILS: Counselor In Training Program (CIT) where available

CITs will be required to fill out an application and have an interview prior to registering for camp. These application will be available at the front desk of the Y as of February 1. Once the application is received, a staff member will contact the candidate to set up an appointment for an interview. Interviews will be scheduled after the complete application, including reference forms, is returned to the Y. Upon acceptance into the program, all Camp Registration Forms are required prior to the start of camp. CITs and their families will be required to follow the Camp Parent Handbook

DAY CAMP DETAILS: Special Needs Information

The Y strives to meet the needs of a diverse population of campers through a highly qualified staff. We welcome children of all abilities. If you or a member of your family requires additional assistance or has a special circumstance, please contact the Camp Director immediately for more information. Please indicate/share any and all necessary information that will allow your child to have the optimal camp experience. If you would like to set up a meeting to discuss your child's needs with a supervisor, please contact the Y to do so prior to the beginning of camp. An Individual Plan of Care for a Child is required for campers to help provide a positive and successful camp experience. Plan is preferred at the time of registration but due no later than two weeks prior to the camp session start.

REGISTRATION INFORMATION: Membership

YMCA facility membership allows usage of the Main Facility, reduced rates and priority registration for programs. Program Participants may also register for programs at the full rate. If you are interested in taking out a membership at the time you register your camper, the membership must last from the time of registration to the last day of your child's camp session. The membership will continue until you submit a termination request in writing, and only after your child completes their time at camp. Please contact the Y for further details on membership prices, hours and programs offered.

REGISTRATION INFORMATION: Camp Fees / Refund Policy

Camp fees are due, in full, the Monday, two weeks prior to the session start date. Deposit fees and registration fees are non-refundable and non-transferrable. Session refund requests must be done in writing on a Refund Request Form. Refunds will not be granted less than 2 weeks before the start of a session. Refunds may be issued for medical emergencies. Physician notes will be required. **There is a $10 administration fee for all refunds.**

REGISTRATION INFORMATION: Service Fees / Late Fees

A **$25 late camp payment fee** will be applied to accounts not paid in full the Monday, two weeks prior to the session start date.
A **$30 fee for credit card returns and returned checks will be applied to outstanding balances**. Failure to pay this fee will jeopardize your child's enrollment in camp.

REGISTRATION INFORMATION: Registration Forms

Registration forms/packets must be completed and signed to register your child for camp. If you register online, a completed and signed forms are still required prior to your child attending camp. Registration forms/packets are available online or at the Y.

All forms are due at the time of registration but no later than two weeks prior to the session start date.

Forms include:

- Registration and Release Form
- Camp Payment Authorization Form
- Current Medical Health Assessment Form
- Camper Behavior Contract
- Transportation/Swimming Permission Slip
- Additional forms specific to your child and/or the camp your child attends may be required such as:
- Field Trip permission form
- Medication Administration Form (if needed) with an Individual Plan of Care for a Child
- Individual Plan of Care for a Child
- Third party organizations must complete and return the Third Party Agreement Form one week prior to the camper's start date.

REGISTRATION INFORMATION: Camp Changes

Any camp related changes must be made in writing and if possible on a Y Change Form. Camp Change forms can be picked up at the Y. All changes will be processed accordingly. Session changes can be made no later than the Monday prior to the session start date.

REGISTRATION INFORMATION: Health Forms

State of Connecticut regulations require that a fully completed and signed health form must be on file in the Camp Office prior to a child starting camp. Campers will not be allowed to attend camp without a current, complete form. A physical within the past two years is required with this year's date and signature from the physician. Health forms can be requested from the school nurse prior to the end of the school year. Families must submit a health form annually at the time of registration but no later than two weeks prior to the start of camp. A signed CT Dept of Public Health Medical Exemption Certification Statement is required for children without proof of immunization.

REGISTRATION INFORMATION: Financial Aid or Other Financial Services (Care 4 Kids, DCF, etc.)

The Y's Financial Assistance program deadline is May 1. Financial Aid is limited; please apply early. Families applying for Care 4 Kids, both current recipients and new applicants, may be required to pay up to 100% of the total cost of the first session of camp upon registration. Once Care 4 Kids makes a determination of acceptance or denial of funds and provides the Y with reimburse-ment, the Y will provide families with the total remaining fees that they will be responsible for per session.

Care 4 Kids information and forms can be obtained by calling 1-888-214-5437 or visiting their website www.ctcare4kids.com.

All parents will be responsible for all deposits, registration fees, and full balances the Monday 2 weeks before the session start date. If a balance remains on your account for the current session, your child will not be able to attend camp until it has been addressed.

REGISTRATION INFORMATION: Insurance

The Y does not provide health or accident insurance. The parent/guardian assumes total liability for all charges incurred for medical treatment or property damage.

REGISTRATION INFORMATION: Pre/Post Care

Pre Care: The YMCA is not responsible for children dropped off before the program begins each day. All pre-care campers must be signed in with camp staff.

Post Care: Children participate in games, stories, and quiet activities under the instruction and supervision of our camp staff. If your child is not picked up by closing time, a $15.00 late fee will be charged for the first 15 minutes and $1.00 for every minute thereafter. At the end of post care, emergency contacts will be called to make arrangements to provide transportation for the camper. All late fees must be paid within 24 hours, or camp and post care privileges will be suspended.

Pre and post care are offered on a weekly basis only. We encourage early enrollment. No individual day requests for pre/post care will be allowed.

DAY CAMP HEALTH AND WELLNESS: Medication Administration at Camp

State regulation requires compliance with the following guidelines with any medications: A completed Individual Plan of Care for a Child and a Medical Authorization Form must be signed by a physician stating name of medication, time to be administered, and prescribed dose to be given. FORMS ARE DUE NO LATER THAN TWO WEEKS PRIOR TO THE START OF THE CAMP SESSION. The par-ent must bring the proper prescription bottle (with exact amount needed for the time the child will be in camp.) No controlled med-ication is allowed to be sent in with a camper. Medication may be dropped off before the child's camp session. All medication needs to be picked up at end of camp session. Any medication not picked up within one week of last day of camp session will be properly disposed of.

- Parents must bring in an Individual Plan of Care for a Child
- Authorization for the Administration of Medication by Day Care/Camp Personnel Form completed by a Connecticut licensed physician/dentist and by the parent
- The medication must be in a safety cap container with the original prescription label
- The device for measuring and administering the medication must accompany the medication

Children must be given the first dose of medication by a parent before the YMCA may administer subsequent doses. Parents must pick up all unused medication within one week following the termination of the order or the medication will be destroyed. Please see the Camp Director or Nurse for a copy of the entire Medication Administration Policy if your child is in need of medication to be administered while at the camp.

DAY CAMP HEALTH AND WELLNESS: Injury at the Program Site

In the event that a child is injured at camp, the staff will:

1. Attend to the child
2. Administer first aid as needed
3. Assess the seriousness of the injury
4. Observe and monitor the child's activity

In the Event, an Injury Appears to be Life Threatening The Camp Staff will:

1. Call 911. If deemed necessary by medical personnel, the child will be transported by ambulance to Yale/New Haven Children's Hospital or other designated hospital by parents/guardians. A staff member will accompany the child to the hospital and remain with the child until making contact with the parent.
2. Call parent, guardian or other designated person.
3. Call Camp Director. Request alternate coverage if needed.
4. Fill out an accident report and submit to the Child Care Office within 24 hours.

Serious Injuries Are Considered to be:

Deep Cut	Injury to the Eye	Possible Sprained Muscle	Uncontrollable Bleeding	Injury to Mouth or Teeth
Facial Cut	Bee Sting	Possible Concussion	Possible Broken Bone	Bump to the Head

Procedure:

1. Call parent, guardian or other designated person
2. Camp Camp Director
3. Fill out an accident report and submit to the Camp Office within 24 hours

Non-serious Injuries Are Considered to Be Bruise, Splinter, Minor Cut, Scraped Skin Procedure:

1. Notify parent, guardian or other designated person when they pick up child.
2. Fill out an accident report and submit to the Camp Office within 24 hours.
3. The staff will inform you if your child is injured. The parent/guardian is responsible for picking up the injured child and determining whether further medical attention is necessary.

DAY CAMP HEALTH AND WELLNESS: Illness/Injury

The Y staff wants your child to enjoy his/her time at camp. It is in the best interest of your child and the other campers that every-one at camp be healthy. If your child does not feel well the night before or the morning of camp, or has an injury or fever, we sug-gest that your child stay home from camp that day. Having your child come to camp while ill can prolong the illness, as well as, spread the illness to other campers. This is very important if your child is exhibiting symptoms of chicken pox, the flu, strep throat or any other contagious illness. If your child becomes ill or is injured during camp, the camp nurse will decide if it is severe enough to contact you.

DAY CAMP HEALTH AND WELLNESS: Health Policy

It is very important that parents conform to the Health Policy for the benefit of the sick child as well as for the protection of other children and staff in the program. Children with symptons are isolated under the care of the Camp Staff and in an area of the camp within view of others. Parents or emergency contacts are notified and the child must be picked up within an hour.

If you child is not feeling well enough to fully participate in the daily program, such as going outside, please keep your child at home.

Symptoms or conditions that justify keeping a child home or sending a child home are:

Symptom/Condition	Child May Return
Chest or Bronchial Cough	With a doctor's Note
Conjunctivities (Pink Eye)	With a doctor's note & after on medication for 48 hrs
Covid	Most current OEC & CDC Guidelines will be followed
Coxsackie	Fever-free for 24 hours & sores must be in the healing stage
Diarrhea	When normal bowel movements return
Fever of 100F or higher	Fever-free for 24 hours
Head Lice	After first treatment with proof of purchase & head check
Impetigo	With a doctor's note & treatment for 24 hours
Pinworm/Ringworm/Chicken Pox/ Fifth's Disease	With a doctor's note & treatment for 24 hours
Rash/Skin Eruption	With a doctor's note
Scabies	With a doctor's note & treatment for 24 hours
Strep Throat/Tonsillitis	With a doctor's note & treatment for 24 hours
Vomiting	24 hours after vomiting has stopped

DAY CAMP HEALTH AND WELLNESS: Contagious Disease

Please notify the camp if your child has a contagious disease. We must exercise precautions in order to maintain a reasonably healthy and safe environment and to avoid any epidemic situations. Children may return to the program when all symptoms disappear as noted above or the child's physician signs a statement as to the lack of contagious disease.

DAY CAMP HEALTH AND WELLNESS: Ticks

Enjoying outdoor activities in grassy areas may expose campers to ticks. While most ticks don't carry diseases, and most tick bites don't cause serious health problems, it is important to wear repellent; check for ticks at the end of the day; change clothes; shower; and stay on marked paths. Please understand that medical guidelines do not allow the camp team to remove ticks from a person when they have a bite.

WHILE AT DAY CAMP: Things to Bring Everyday

- Backpack with towel and one-piece bathing suit labeled with your child's name
- Extra clothing; footware; rain gear
- Odorless Sunscreen Lotion and Insect Repellent with name on bottle
- Nut-free lunch. If lunch is not provided by the camp, a ziploc bag for your child's lunch with name and group name on it (no lunch boxes or coolers). All lunches are refrigerated.
- Cardboard/disposable drink, (no glass, cans, or thermos allowed)
- Plastic water bottle with name on it

WHILE AT DAY CAMP: Clothing

Children should wear play clothes and sneakers. No open-toe shoes, crocs or sandals are allowed at camp except for water based activities. Children wearing sandals will not be allowed to participate in some activities as it can lead to injuries. Please label all clothing with first initial and last name and other items that are brought to camp. This includes towels, bathing suits, back-packs, extra clothing, footwear, and rain gear (for rainy & cooler days). Insect repellent, sunscreen, and water bottles should also be labeled and brought to camp. These items should be packed into a backpack or gym bag. Appropriate swim attire is 4 required, one piece bathing suits for females and swim shorts for males.

WHILE AT DAY CAMP: Lunch & Snacks

Some of our camps offer a sponsored food program. If the camp doesn't, please send your camper's lunch in a zip-lock baggie (no lunch boxes or coolers) clearly marked with his/her name and group name along with cardboard/disposable drink. All lunches are kept refrigerated. Camp is a nut-free environment. Food items containing any trace of nuts will be confiscated and parents will be notified that they need to provide their children with an alternate, nut free, lunch. Food sharing is not permitted. Campers who need a snack should bring a non-refrigerated snack which can be eaten at program areas.

WHILE AT DAY CAMP: Parent Involvement and Communication

We strongly believe that parent involvement is a key ingredient in a quality camp program. We have an open door policy and you are welcomed and encouraged to visit the program at any time your child is enrolled. Parents and visitors are required to sign-in at the office prior to visiting their child.

In order to understand each child better, the staff welcomes any opportunity to talk with parents about their children. It is critical that the lines of communication stay open. If communication is frequent, together we can provide security and continuity for your children. Any time during a child's participation in the program a parent may request a meeting with the staff to discuss the child's needs. The meeting will be set at a time that is convenient for both the parent and staff. Others can be invited to attend the meet-ing at the request of the parent or staff.

Parents are encouraged to share a special talent, hobby or vocation with our children. Contributions of toys, supplies for creative art projects and scrap office paper are very useful at camp and are always appreciated by the children and staff.

In an effort to be environmentally friendly, weekly emails will be sent to families throughout the summer. Information about the upcoming week's events as well as the current week's highlights will be included in the emails.

WHILE AT DAY CAMP: Rainy Days

Camp is held rain or shine! On rainy days, activities will be held in sheltered structures. Children will travel to and from activity areas and should be dressed appropriately for the weather conditions. We recommend packing rain gear, towels, umbrella and additional footwear and clothing.

WHILE AT DAY CAMP: Lost & Found

The Lost and Found is centrally located at camp. Parents should have their children check the Lost and Found anytime during camp hours. Due to state health regulations, all un-claimed items will be donated to charity at the end of each camp session so if you notice something missing, please check Lost and Found immediately.

DAY CAMP SAFETY: Visitors

All visitors/parents must sign in at the camp office. Visitors must be escorted by a staff member while on camp property.

DAY CAMP SAFETY: Absences and Leaving Camp Early

If your child is going to be absent from camp we require that you call the camp office. If you wish to pick up your camper before the end of camp, please contact administration in writing that you wish to do so. No call-in requests will be honored after 12:00 p.m. Early pick-up time must occur at least one hour prior to regular dismissal. All campers must be dismissed and signed out from the camp office daily when parents are picking up prior to the afternoon dismissal. All parents/guardians and authorized individuals picking children up from camp must have valid photo ID. The Y staff will check each individual's photo ID to verify that he/she has permission to leave the camp property with the camper based on the information provided by the parent/guardian of the child on their Camp Registration and Release Form.

DAY CAMP SAFETY: Discipline Policy

The Y believes in positive discipline based upon the core values of caring, honesty, respect and responsibility. The child care envi-ronment is one in which children are nurtured and encouraged. The staff and other children acknowledge positive behavior. We recognize that discipline issues will arise and therefore, we have developed progressive procedures that, while standardized, are adaptable to individual circumstances.

The First Procedure is to resolve the problem through a discussion and agreement with the child. It may be also necessary to implement alternative methods including re-direction, problem solving, separation, or time out. When using time out, children will be separated from the group in an area with staff supervision for a period of time equivalent to one minute per year of the child's age. The child will not be put in a corner, outside of a door, or facing the wall. After the specified time and when the child is ready, the child will join the group.

If we are not able to resolve the problem, the Second Procedure is to involve the parents to discuss the behavior and how to work together with the child to resolve it. If continued and extreme violation of these rules occurs, the Third Procedure is to call the parent to pick up the child and/or may be required to meet with the Camp Director to discuss a plan of action.

If none of the above results in a satisfactory resolution of the inappropriate behavior, the Last Procedure would be to suspend or expel the child from the program. Some behaviors may warrant our skipping procedures depending upon the severity of the inappropriate behavior. Behaviors that involve physical harm or verbal attack toward other children or staff will not be tolerated per the Central Connecticut Coast YMCA Code of Conduct and Membership Handbook.

DAY CAMP SAFETY: Emergency Action Plan

In the event of an emergency at camp, it is our policy to stop all activities and collect all campers at a designated location to take attendance. Parents of the campers involved will be called immediately. Please provide an emergency contact number if neither parent can be reached during the day (grandparent, neighbor, etc.). Please be patient with us if you arrive during a drill or an emergency.

DAY CAMP SAFETY: Child Abuse/Neglect – Legal Requirements

All camp staff providers are mandated by the State of Connecticut to report suspected child abuse, child neglect and child at risk to the Department of Children and Families. We are not required to inform parents or guardians if such a report is made.

DAY CAMP SAFETY: Parental Substance Abuse Policy

If any staff member of the Y suspects substance abuse on the part of a parent or guardian, the Y staff will call an authorized adult on the release form to pick up the child. If the parent or guardian is aggressive or threatening, the Y staff will call the police or 911. According to state regulations, the Department of Children and Families (DCF) will be notified of any presumed substance abuse. If the situation happens more than once, the Y reserves the right to discontinue care for the child enrolled in the program.

TRANSPORTATION: Transportation Rules for Buses

- All passengers must remain seated while the bus is in motion.
- All passengers will wear seat belts while traveling on the bus as they are available.
- All passengers will keep their hands and belongings inside the bus and not out the windows.
- All passengers will follow the rules outlined in the Camper Code of Conduct which will be signed at the time of registration.
- All passengers will sit with their backs to the seats, facing forward while the bus is in motion.
- If persistent behavior issues occur on the bus, individuals will no longer be allowed to ride the bus for the duration of the summer.
- For campers being transported from the Y designated bus stop to and/or from Camp: all authorized pick up individuals must present their identification as needed for the camp staff to release their child from the bus.

THINGS TO REMEMBER

- All balances must be paid before your camper can start camp.
- The camper will not be allowed at camp if balance is not paid in prior to the Monday, two weeks before the camp session start date.
- Medical Health Assessment Forms are due at the time of registration but no later than two weeks before the Camp session starts. Children will be sent home if they do not have a valid medical release. Forms must be filled out completely and signed. State Law requires an Individual Plan of Care of a Child and an authorization of medication form for any medication that is ad-ministered at camp. Forms are due no later than two weeks prior to the start of the camp session. Any other medication will be confiscated.
- Requested counselors and specific camper group cannot be guaranteed.
- Camp is a nut-free environment. Because of an increase in allergies, please do not pack lunches or snacks that include nuts or nut products. That also includes products that are made in peanut facilities (i.e. granola bars)

THINGS TO REMEMBER (CONTINUED)

- When picking your child up from camp, you must have a photo ID.
- Cell phones, electronic devices, radios, CD players, video games, weapons, and pets are not allowed at camp. These items may be confiscated by staff. Valuables should be left at home. The YMCA is not responsible for lost or stolen items.
- Please check Lost and Found if your child has not brought everything home.
- Check email and backpacks for flyers about upcoming events and important messages.
- Inclement weather days DO happen and can happen unexpectedly. Please pack accordingly. That includes extra towels, clothing, sneakers, umbrellas and sweatshirts.
- Financial Aid is available. Please contact the Y for details and application. The Y accepts Care4Kids. **Financial Forms are due no later than May 1.**

Summer is a time for kids to explore and expand the limits of their imagination. At all YMCA summer camps, every day is a new adventure! Please review this Parent Handbook and the CCCY Member Handbook. Both handbooks can be found on our web site. Connect with a Camp Director who can quickly answer your questions. We're looking forward to a safe and fun summer.









HAMDEN/NORTH HAVEN YMCA: CAMP MOUNTAIN LAUREL INFORMATION

CAMP BASICS: Camp Ratios

The Greenhorn Group (K and 1st grade) will maintain, on average, a ratio of 1 staff to 6 campers. The Explorers Group (2nd and 3rd grade) will maintain a ratio, on average, of 1 staff to 8 campers. The Pioneer and Adventurer Groups (4th – 9th grade) will maintain a ratio, on average, of 1 staff to 10 campers.

CAMP BASICS: Camp Hours

Each day, camp begins at 9:00AM and concludes at 4:00PM. Morning drop off will begin no later than 8:50AM. Parent/guardians must sign their children in each day with the designated supervisor at the designated sign-in location. Afternoon dismissal will occur at 4:00PM daily. Parents/guardians are required to sign their child out with the afternoon supervisor daily. weekly notices will be distributed to families upon afternoon dismissal.

CAMP BASICS: Pre-Care Program

The hours of operation for the Pre-Care Program are 7:30AM-9:00AM. The Y is not responsible for children dropped off at the program prior to 7:30am. Parents/guardians must sign their child in with the designated Pre-Care Program supervisor daily.

CAMP BASICS: Post-Care Program

The hours of operation for this program are 4:00PM-6:00PM. Campers will have the opportunity to participate in recreational games, camper choice activities, and quiet activities under the instruction and supervision of our camp staff. Snacks are not provided at the Post Care Program. However, families are welcome to send a nut-free afternoon snack for their child.

BUS TRANSPORTATION: Important Transportation Notes for Camps Providing Bussing to and from Camp

- You must adhere to your child's assigned bus stop. Once a new session begins, we will be unable to make changes. Make sure your child knows what bus they are on am/pm. Children cannot use different buses other than the one assigned to them.
- Please be on time for the bus. The bus cannot wait. **Be at your stop 5-10 minutes before your pickup/drop off time**. If you are late to your stop in the afternoon, your child will be returned to camp and you will be **charged $20.00**, in addition to the standard late pick up fees for the program. When writing a note for any reason, include your child's full name, date, group name, telephone number, and your signature. It is difficult to get notes to the proper person if this information is missing. Notes must be given to the child's bus monitor or counselor at drop-off in the morning.
- When picking up or dropping off your child while camp is in session, please sign in/out at the camp office. A note must be sent in with your child if you are picking up early. Authorized pick-up individuals for each camper must have their photo ID whenever picking up a camper. If your child is being picked up by someone other than individuals listed on your emergency contact list a note must be sent in with the child in the morning with contact information or the staff will not release child for pick up.
- Early pick-up requests made after 12:00PM. will not be honored unless it is an extreme emergency. The number of campers we serve makes it difficult to honor last minute requests. Early pick-up time can not be after 3:00PM.
- Your child must be made aware of when and where you will be picking him/her up. Say "I'll meet you at the bus stop," "I'll pick you up at camp" or "Go to post care today." Campers are often confused if not told where you will be meeting them.
- When driving your child to camp; please drop-off and pick-up at the designated area (after the buses leave the property).
- If you are late picking up your child, your child will be **charged $15.00 for every 15 minutes until your child is picked up**. This fee must be paid by the next camp day for your child to return to the program. **This fee will also be charged if you drop your child off prior to the start of camp and are not signed up for pre care.** If you need pre/post care on a regular basis, please sign up for this service (limited space available).

CAMP CONTACT INFORMATION

Camp Mountain Laurel is located at 2705 Downes Road in Hamden, CT.
The camp staff can be reached until the first day of camp by calling (203) 535-2569.
Once camp starts, please call (203) 248-1792 to speak to the staff.
Further camp information and registration forms are located on the Hamden/North Haven Y website, www.hnhymca.org under the camp section.



Hamden/North Haven YMCA
CAMP MOUNTAIN LAUREL
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